



# ARKANSAS DEPARTMENT OF EDUCATION

## SIGNATURE PAGE PERSONNEL POLICY AND SALARY SCHEDULE 2012-2013

Pursuant to Arkansas Code Annotated §6-17-201 and §6-17-2301 school district personnel policies and salary schedules shall be filed with the Department of Education no later than September 15 of each year.

Certified Policy	Classified Policy	Salary Schedules
<p><b>The personnel policies shall include, but are not limited to, the following terms and conditions of employment:</b></p> <ul style="list-style-type: none"> <li>Benefits;</li> <li>Compensation;</li> <li>Designation of workdays;</li> <li>Holidays and non-instructional days;</li> <li>The annual calendar;</li> <li>Methods of evaluations;</li> <li>Extra duties;</li> <li>Leave;</li> <li>Grievances;</li> <li>Dismissal or non-renewal;</li> <li>Reduction in force; and</li> <li>Assignment of teacher aides.</li> </ul> <p><b>MUST BE IN MS WORD FORMAT</b></p> <p>Policy Sent? ( Yes / No )</p>	<p><b>Personnel policies of concern to the classified personnel policies committee shall include, but are not limited to, the following terms and conditions of employment:</b></p> <ul style="list-style-type: none"> <li>Salary schedule, fringe benefits, and other compensation issues;</li> <li>Annual school calendar, including work days and holidays;</li> <li>Evaluation procedures;</li> <li>Leave;</li> <li>Grievance procedures;</li> <li>Termination, Non-renewal, or suspension;</li> <li>Reduction in force; and</li> <li>Assignments</li> </ul> <p><b>MUST BE IN MS WORD FORMAT</b></p> <p>Policy Sent? ( Yes / No )</p>	<p>Salary Schedules must be in an EXCEL format.</p> <p>Do not copy and paste images or merged cells; or paste PDF files into the Spreadsheet.</p> <p><b>MUST BE IN EXCEL FORMAT</b></p> <p>Schedule Sent? ( Yes / No )</p>

Are District Policies and Salary Schedules posted on your School Web Page? [ x ] Yes [ ] No

What is the Web Address to the District's Home Page?: www.foremanschools.org

The Foreman School District Board, in compliance with these requirements, approved the 2013-2014 Personnel Policy on July 10, 2012 and Salary Schedule on (date) May 21, 2012.

Matt Corley

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President of the Board

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