

Computer Work Order

Teacher's Name _____ Room # _____ FHS or OHE

Date _____

Description of Problem:

Principal's Section

_____ Approved _____ Disapproved

Priority _____ Normal _____ High _____ Emergency

Principal's Signature _____

Computer Tech's Section

Description of Labor and Time

Technician's Signature _____

Superintendent's Section

Purchases required and price.

_____ Approved _____ Disapproved

Superintendent's Signature _____